

區議會（第二）功能界別監察點票代理人委任通知書
NOTICE OF APPOINTMENT OF COUNTING AGENTS
FOR DISTRICT COUNCIL (SECOND) FUNCTIONAL CONSTITUENCY

《選舉管理委員會（選舉程序）（立法會）規例》（第 541D 章）第 66 及 96 條
Sections 66 and 96 of the Electoral Affairs Commission (Electoral Procedure) (Legislative Council) Regulation (Cap. 541D)

2020 年立法會換屆選舉
2020 LEGISLATIVE COUNCIL GENERAL ELECTION

選舉日期：_____

Date of Election:

[附註：在填寫此通知書前，請參閱《填寫區議會（第二）功能界別監察點票代理人委任通知書說明》（“說明”）。]
[Note: Before completing this notice, please read the “Notes on Completion of Notice of Appointment of Counting Agents for District Council (second) Functional Constituency” (“Note(s)”].]

第一部分 委任（由候選人或選舉代理人填寫）
PART I APPOINTMENT (To be completed by candidate(s) or election agent)

有關的候選人姓名（請填寫名單上所有候選人的姓名。）
Name(s) of candidate(s) concerned (Please state the names of all candidate(s) on the list.)

姓 Surname	名 Other Name	姓 Surname	名 Other Name
(1)		(2)	
(3)		(4)	
(5)			

- *我／我們為上述*候選人／候選人的選舉代理人，現委任表一所列人士於上述選舉中擔任*我／我們／上述候選人之監察點票代理人（見說明第 2 項）－

**I/We, being the *above-named candidate(s)/election agent of the above-named candidate(s), hereby appoint the person(s) listed at Table 1 to act as *my/our/the candidate(s)’ counting agent(s) at the above election (see Note 2) –*
- *我／我們明白候選人的監察點票代理人可以代表候選人觀察點票站內一切點票過程，以及將觀察所得的結果記錄下來，但不得觸摸任何選票，或作任何違法行為。

**I/We understand that the candidate(s)’ counting agent(s) may observe all counting proceedings inside the counting station and record their observations on the candidate(s)’ behalf. Nevertheless, they shall not touch any ballot papers or do anything contrary to law.*
- *我／我們亦明白可於投票日前將由*我／我們簽署的書面通知書交付予選舉主任，或於投票當日由候選人名單上的一名候選人或該名單的選舉代理人親自交付予選舉主任，以撤銷此等監察點票代理人的委任。

**I/We also understand that these appointments of counting agent(s) may be revoked by *me/us before the polling day to the Returning Officer, or on the polling day by delivering in person by one of the candidates on the list or the election agent of the list to the Returning Officer a notice in writing and signed by *me/us to that effect.*
- 此項委任是為在本頁所述日期進行的投票中和（如適用的話）遭押後的該次投票中所投的票的點算而作出。

This appointment is made for the counting of the votes cast in the poll to be conducted on the date stated on this page and (where applicable) the postponed or adjourned poll.

	姓名（正楷） Name(s) (in BLOCK LETTERS)	香港身分證號碼 Hong Kong Identity Card Number	#簽署 #Signature	日期 Date
*候選人／ 選舉代理人 *Candidate(s)/ Election Agent				

* 請刪去不適用者。
Please delete whichever is inapplicable.

此通知書必須由名單上的所有候選人或該名單的選舉代理人簽署。
This notice must be signed by all candidate(s) on the list or the election agent of the list.

表一：監察點票代理人詳情

Table 1 : Particulars of Counting Agent(s)

編號 No.	姓名 Name		香港身分證號碼 Hong Kong Identity Card Number	聯絡電話 Contact Telephone Number	住址 Residential Address
	中文（正楷） in Chinese	英文（先寫姓氏）（正楷） in English (Surname first) (in BLOCK LETTERS)			
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表一（延續）：監察點票代理人詳情

Table 1 (Cont'd) : Particulars of Counting Agent(s)

編號 No.	姓名 Name		香港身分證號碼 Hong Kong Identity Card Number	聯絡電話 Contact Telephone Number	住址 Residential Address
	中文（正楷） in Chinese	英文（先寫姓氏）（正楷） in English (Surname first) (in BLOCK LETTERS)			
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表一（延續）：監察點票代理人詳情

Table 1 (Cont'd) : Particulars of Counting Agent(s)

編號 No.	姓名 Name		香港身分證號碼 Hong Kong Identity Card Number	聯絡電話 Contact Telephone Number	住址 Residential Address
	中文（正楷） in Chinese	英文（先寫姓氏）（正楷） in English (Surname first) (in BLOCK LETTERS)			
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表一（延續）：監察點票代理人詳情

Table 1 (Cont'd) : Particulars of Counting Agent(s)

編號 No.	姓名 Name		香港身分證號碼 Hong Kong Identity Card Number	聯絡電話 Contact Telephone Number	住址 Residential Address
	中文（正楷） in Chinese	英文（先寫姓氏）（正楷） in English (Surname first) (in BLOCK LETTERS)			
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表一（延續）：監察點票代理人詳情

Table 1 (Cont'd) : Particulars of Counting Agent(s)

編號 No.	姓名 Name		香港身分證號碼 Hong Kong Identity Card Number	聯絡電話 Contact Telephone Number	住址 Residential Address
	中文（正楷） in Chinese	英文（先寫姓氏）（正楷） in English (Surname first) (in BLOCK LETTERS)			
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表一（延續）：監察點票代理人詳情

Table 1 (Cont'd) : Particulars of Counting Agent(s)

編號 No.	姓名 Name		香港身分證號碼 Hong Kong Identity Card Number	聯絡電話 Contact Telephone Number	住址 Residential Address
	中文（正楷） in Chinese	英文（先寫姓氏）（正楷） in English (Surname first) (in BLOCK LETTERS)			
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表一（延續）：監察點票代理人詳情

Table 1 (Cont'd) : Particulars of Counting Agent(s)

編號 No.	姓名 Name		香港身分證號碼 Hong Kong Identity Card Number	聯絡電話 Contact Telephone Number	住址 Residential Address
	中文（正楷） in Chinese	英文（先寫姓氏）（正楷） in English (Surname first) (in BLOCK LETTERS)			
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第二部分 監察點票代理人接受委任及理解聲明（由監察點票代理人填寫）
PART II COUNTING AGENTS' DECLARATION OF ACCEPTANCE OF APPOINTMENT AND UNDERSTANDING (To be completed by counting agent(s))

5. *我／我們各人的個人資料已列於上述第一部分表一，*我現接受／我們現分別接受此通知書第一部分所述之委任。
*I/Each of us, whose particulars are shown in Table 1 of PART I above, hereby accept(s) the appointment as stated in PART I of this notice.
6. *我／我們每人均明白，*我／我們須事先作出保密聲明，並於投票當日到達點票站後，向有關選舉主任報到時出示該保密聲明及*我／我們之香港身分證。
*I/Each of us understand(s) that *I/we must make a Declaration of Secrecy in advance and produce such Declaration of Secrecy and *my/our Hong Kong Identity Card(s) when reporting to the relevant Returning Officer on attending the counting station on the polling day.
7. *我／我們每人亦明白，*我／我們不得－
*I/Each of us further understand(s) that *I/we must **not**－
- (a) 向他人傳達在點票時取得的資料，包括任何一張選票所選之候選人；
communicate to any person any information obtained at the counting of the votes including the candidate(s) for whom a vote has been given on any particular ballot paper;
 - (b) 觸摸、處理、分開或排列選票；
touch, handle, separate or arrange ballot papers;
 - (c) 干擾或企圖干擾任何投票箱、選票結算表、選票結算核實書或覆核書、或其他有關的選舉物料；或
interfere with or attempt to interfere with any ballot boxes, ballot paper accounts, verifications or re-verifications of such accounts or other relevant election materials; or
 - (d) 在點票過程拍影片、拍照、錄音或錄影。
film, take photographs or make any audio or video recording during the counting process.
8. *我／我們每人均明白，倘若*我／我們在點票站內或其鄰近範圍內行為不檢，或沒有遵從總選舉主任或選舉主任的任何合法指示，即屬違法，可被判罰款及監禁，並可能會被總選舉主任或選舉主任命令立即離開該地方。倘若*我／我們沒有離開，可能會被警務人員或獲總選舉主任或選舉主任（視何者適用而定）以書面授權的人逐離該地方。*我／我們被逐離後，除非獲得總選舉主任或選舉主任的許可，否則不得再次進入點票站。
*I/Each of us also understand(s) that if *I/we misconduct *myself/ourselves at or in the vicinity of the counting station, or fail to obey any lawful order of the Chief Returning Officer or the Returning Officer, *I/we shall commit an offence punishable with a fine and imprisonment and may be ordered by the Chief Returning Officer or the Returning Officer to leave the area immediately. *My/Our failure to leave the area may result in *my/our being removed by a police officer or a person authorised in writing by the Chief Returning Officer or the Returning Officer, as may be appropriate. If *I am/we are so removed, *I/we may not re-enter the counting station except with the permission of the Chief Returning Officer or the Returning Officer.
- * 請刪去不適用者。
Please delete whichever is inapplicable.

監察點票代理人簽署

Signature of Counting Agent(s)

編號 No.	監察點票代理人姓名（正楷） Name of Counting Agent (in BLOCK LETTERS)		監察點票代理人簽署 Signature of Counting Agent	日期 Date
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(延續)：監察點票代理人簽署

(Cont'd) : Signature of Counting Agent(s)

編號 No.	監察點票代理人姓名 (正楷) Name of Counting Agent (in BLOCK LETTERS)		監察點票代理人簽署 Signature of Counting Agent	日期 Date
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(延續)：監察點票代理人簽署

(Cont'd) : Signature of Counting Agent(s)

編號 No.	監察點票代理人姓名 (正楷) Name of Counting Agent (in BLOCK LETTERS)		監察點票代理人簽署 Signature of Counting Agent	日期 Date
	姓 Surname	名 Other Name		
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(延續)：監察點票代理人簽署

(Cont'd) : Signature of Counting Agent(s)

編號 No.	監察點票代理人姓名 (正楷) Name of Counting Agent (in BLOCK LETTERS)		監察點票代理人簽署 Signature of Counting Agent	日期 Date
	姓 Surname	名 Other Name		
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填寫區議會（第二）功能界別監察點票代理人委任通知書說明

Notes on Completion of Notice of Appointment of Counting Agents for District Council (second) Functional Constituency

1. 除非候選人以指明表格明文另作示明，有關代理人須當作是為在預定日期進行的投票中和（如適用的話）於遭押後的該次投票中所投的票的點算而委任。
The agent is to be regarded as being appointed for the counting of the votes cast in the poll to be conducted on the scheduled date and (where applicable) the postponed or adjourned poll, unless the candidate(s) expressly indicate(s) otherwise in the specified form.
2. 區議會（第二）功能界別的點票工作會於中央點票站進行，每份候選人名單或該名單的選舉代理人可委任不超過 90 名監察點票代理人。凡年滿 18 歲的香港身分證持有人均可被委任為監察點票代理人。候選人名單或其選舉代理人不應委任任何總選舉主任、選舉主任、助理選舉主任、或任何已受總選舉事務主任委任協助進行投票或點票的人士（通常為政府公職人員）為其監察點票代理人。
Counting of votes for the District Council (second) Functional Constituency will be conducted in the central counting station. Each list of candidates or the election agent of the list may appoint not more than 90 counting agents. Any person who is a holder of a Hong Kong Identity Card and has attained the age of 18 years may be appointed as a counting agent. A list of candidates or the election agent of the list should not appoint any Chief Returning Officer, Returning Officer, Assistant Returning Officer, or any person (usually a government officer) already appointed by the Chief Electoral Officer to assist at the poll or at the count as the counting agent of the list.
3. 此通知書的第一部分應由候選人名單上的所有候選人或該名單的選舉代理人填寫及簽署。第二部分應由各個監察點票代理人填寫及簽署。
PART I of this notice should be completed and signed by all candidate(s) on the list or the election agent of the list. PART II should be completed and signed by each of the counting agents.
4. 監察點票代理人的委任通知書，須於投票日前的第 7 天或之前（即 2020 年 8 月 30 日或之前）藉專人送遞、郵遞、電子郵件或圖文傳真方式交付予選舉主任，或於投票日由候選人名單上的一位候選人或該名單的選舉代理人親自交付予選舉主任。逾期遞交的通知書將不予接納。監察點票代理人的委任，在選舉主任接獲委任通知書後始生效。
Notice of appointment of counting agents must either be delivered to the Returning Officer by hand, by post, by electronic mail or by facsimile transmission at least 7 days before the polling day (i.e. on or before 30 August 2020), or be delivered by one of the candidates on the list or the election agent of the list in person to the Returning Officer on the polling day. Late submissions will not be accepted. The appointment of counting agents will not be effective until the notice of appointment is received by the Returning Officer.
5. 候選人在填寫此通知書時如有任何問題，請在辦公時間內致電選舉事務處的查詢熱線 2891 1001。
If the candidate has any questions in completing this notice, please call the Enquiry Hotline of the Registration and Electoral Office at 2891 1001 during office hours.
6. 請注意下列有關在此通知書提供個人資料的說明－
Please note the following with regard to the personal data supplied in connection with this notice –
 - (a) **資料用途**
就此通知書提供的個人及其他有關的資料，會供選舉管理委員會、選舉事務處、總選舉主任、有關的選舉主任及有關的政府部門用於與選舉有關的用途。
Purpose of Collection
The personal data and other related information supplied in connection with this notice will be used by the Electoral Affairs Commission, the Registration and Electoral Office, the Chief Returning Officer, the relevant Returning Officer and related government departments for election-related purposes.

(b) **資料轉介**

就此通知書提供的個人及其他有關的資料可能會提供予其他獲授權的部門或人士，包括但不限於法院，用於與選舉有關的用途。

Transfer of Information

The personal data and other related information supplied in connection with this notice may be provided to other authorised departments or persons, including but not limited to the law courts for election-related purposes.

(c) **索閱個人資料**

任何人有權根據《個人資料（私隱）條例》（第 486 章）的條文要求索閱及改正他／她所提供的個人資料。

Access to Personal Data

Any person has the right to request access to and correction of the personal data he/she supplied in accordance with the provisions of the Personal Data (Privacy) Ordinance (Cap. 486).

(d) **個人資料保障原則**

候選人／選舉代理人在收集第三者的個人資料以填寫此通知書時，須遵守《個人資料（私隱）條例》（第 486 章）附表 1 的保障資料原則，特別是第 4 原則，即採取所有切實可行的步驟，以確保個人資料受到保障而不受未獲准許的或意外的查閱、處理、刪除、喪失或使用。

Personal Data Protection Principles

Candidates/Election agents are reminded to observe the Data Protection Principles in Schedule 1 to the Personal Data (Privacy) Ordinance (Cap. 486) in collecting personal data of a third person in completing this notice, in particular Principle 4 concerning the requirement to take all practicable steps to ensure that personal data are protected against unauthorised or accidental access, processing, erasure, loss or use.

(e) **查詢**

關於透過此通知書收集的個人資料的查詢（包括索閱及改正個人資料），應向總選舉事務主任提出（地址：香港灣仔港灣道 25 號海港中心 10 樓）。

Enquiry

Enquiries concerning the personal data collected by means of this notice (including the requests for access to and corrections of personal data) should be addressed to the Chief Electoral Officer (Address: 10th Floor, Harbour Centre, 25 Harbour Road, Wan Chai, Hong Kong).

選舉管理委員會

2020 年 6 月

Electoral Affairs Commission

June 2020