

**Notice for Collection of Voters' Information**  
**2025 Election Committee Subsector By-elections**

Date of election: 7 September 2025

After submission of the nomination form, each candidate may request the following two items of voters' information:-

- (1) a set of "Candidate Mailing Label System" USB flash drives and its User Guide; and/or
- (2) a set of mailing labels of voters and authorized representatives for the relevant subsector (**excluding voters and authorized representatives who have provided their email addresses (except those in the custody of the Correctional Services Department), and those who have requested not to receive election mail**) (size of each label is 102mm (L) × 36mm (W)).

To avoid wastage of resources, candidates should carefully consider their publicity plan before requesting the above item(s). Upon confirmation of the item(s) requested, the candidate or the election agent is required to return the completed reply slip of "Notice for Collection of Voters' Information" together with the "Undertaking on the Use of Voters' Information" by email (email address: [cmis@reo.gov.hk](mailto:cmis@reo.gov.hk)), facsimile transmission (fax no.: 2554 7065) or by post (address: 5/F, Immigration Tower, 7 Gloucester Road, Wan Chai, Hong Kong) to the Registration and Electoral Office.

Upon receipt of the duly completed reply slip and undertaking, our staff will contact the candidate or his/her election agent by telephone within two working days to acknowledge receipt of the relevant documents. When the requested item(s) is/are available and the candidate has been decided as validly nominated, we will inform the candidate or his/her election agent by telephone to collect the item(s) at the Registration and Electoral Office at 5/F, Immigration Tower, 7 Gloucester Road, Wan Chai, Hong Kong.

**Environmentally-friendly Promotion**

To protect the environment and reduce the consumption of paper and other resources, we encourage candidates to send the election promotional materials to voters and authorized representatives in the following ways as far as possible:

- Please carefully consider your publicity plan and the quantity of promotional mail before requesting the mailing labels;
- Please use joint election mails for promotion (for candidates of the same subsector only) (half or more of the mailing labels and mail can be saved if two or more candidates in the same subsector jointly send out one election mail to voters and authorized representatives);
- Please use the information in the "Candidate Mailing Label System" to send electronic election mail to voters and authorized representatives who have provided their email addresses in lieu of hard copy; and
- To respect the wish of the voters and authorized representatives who have provided their email addresses to support environmental protection and the wish of the voters and authorized representatives who have requested not to receive election mail, candidates should consider carefully if it is absolutely necessary to send hard copy of election mail to these voters and authorized representatives.

**Points to note  
when using  
email to send  
election mail to  
voters and  
authorized  
representatives**

- ❖ To prevent the email containing the election mail from being mis-detected as spam email and blocked by the email system, candidates are advised to understand the sending limit for mass email adopted by the relevant email service providers before arranging the sending of election mail to their voters through email in bulk. If necessary, candidates may consider first applying to the email service providers for raising the daily sending limit of their email accounts.
- ❖ We encourage candidates to provide in the electronic election mail a means or option for voters and authorized representatives to stop receiving further promotional email. After sending out your email, if you receive a voter's or authorized representative's indication that he/she does not wish to receive further promotional email, please respect his/her wish to avoid causing nuisance.

Registration and Electoral Office  
July 2025

## Reply Slip

Please **SUBMIT WITH**  
**Undertaking on the Use of**  
**Voters' Information**

To: Chief Electoral Officer

(Email address: [cmls@reo.gov.hk](mailto:cmls@reo.gov.hk)) / (Fax No: 2554 7065)

(Address: 5/F, Immigration Tower, 7 Gloucester Road, Wan Chai, Hong Kong )

### Notice for Collection of Voters' Information 2025 Election Committee Subsector By-elections

Date of election: 7 September 2025

I would like to obtain (Please ✓ in the appropriate box(es)):

☐

A set of “Candidate Mailing Label System” USB flash drives and its User Guide

☐

A set of mailing labels of voters and authorized representatives for the relevant subsector

**(Excluding voters and authorized representatives who have provided their email addresses (except those in the custody of the Correctional Services Department), and those who have requested not to receive election mail)**

Signature of Candidate/Election Agent\*:

Name of the Candidate (Block Letters)@:

Name of the Election Agent (Block Letters)  
(if applicable) :

Name of Subsector@:

Contact Telephone Number of the Candidate/Election Agent\*^:

Email Address#:

Date:

\* Please delete as appropriate.

@ Required field.

^ Candidates/election agent will be contacted by telephone for acknowledgement and collection of requested item(s).

# The “Candidate Mailing Label System” USB flash drives are protected by a password. The Registration and Electoral Office will separately send the password to the candidate / election agent by email.

### For the Registration and Electoral Office's use only

Reference no:

-

Date & Time of  
Receipt

:

/ /2025

The voters' information is available for collection on \_\_\_\_\_ (Date).

The \*Candidate/Election Agent has been informed on \_\_\_\_\_ (Date).

Name of Officer

(BLOCK LETTERS):

Signature

of Officer:

Post:

Date:

## **Personal Information Collection Statement**

Please note the following with regard to the personal data supplied in connection with the Notice for Collection of Voters' Information ("Notice") –

(a) **Purpose of Collection**

The personal data and other relevant information provided in this Notice will be used by the Registration and Electoral Office, the Returning Officer for the relevant Subsector, the Electoral Affairs Commission, and other relevant government departments and organizations for election-related purposes.

(b) **Transfer of Information**

All information (including the personal data and other information) provided in this Notice may be provided to other authorized departments, organizations or persons, including but not limited to the law courts for election-related purposes.

(c) **Access to Personal Data**

Any person has the rights to request access to and correction of the personal data he/she provided in this Notice in accordance with the provisions of the Personal Data (Privacy) Ordinance (Cap. 486).

(d) **Enquiry**

Enquiries concerning the personal data collected by means of this Notice (including request for access and correction of personal data) should be addressed to the Chief Electoral Officer (Address: 8th Floor, Treasury Building, 3 Tonkin Street West, Cheung Sha Wan, Kowloon).