

Tender Notice

Section:	Supplies Section
Tender Reference:	REO HQSR/3-5/26/2024-005
Procuring Department:	Registration and Electoral Office
Subject:	Provision of Junior Assistants Service to the Registration and Electoral Office for Preparation of the 2025 Election Committee Subsector By-election and 2025 Legislative Council General Election
Details:	Please refer to the tender documents
Quantity Required:	Please refer to the tender documents
Delivery:	Please refer to the tender documents
Contact For Enquiries:	Mr. Rick HUI, Supplies Officer Supplies Section, Unit 711, 7/F, Tower 1, Millennium City 1, 388 Kwun Tong Road, Kwun Tong, Kowloon, Hong Kong. Tel : 3104 2549 Fax: 2845 8842
Closing Date and Time	<p>12:00 noon on 29 April 2025 (Hong Kong time)</p> <p>(i) In case Tropical Cyclone Warning Signal No. 8 or above is hoisted, or Black Rainstorm Warning Signal or “extreme conditions” announced by the Government is/are in force, for any duration between 9:00 a.m. and 12:00 noon on the tender closing date, the tender closing time will be postponed to 12:00 noon on the first working day after the Tropical Cyclone Warning Signal No. 8 is lowered, or the Black Rainstorm Warning Signal or the “extreme conditions” announced by the Government has/have ceased to be in force.</p> <p>(ii) In case of blockage of the public access to the location of the specified tender box at any time between 9:00 a.m. and 12:00 noon on the tender closing date, the Government will announce extension of the tender closing time until further notice. Following removal of the blockage, the Government will announce the extended tender closing time as soon as practicable. The above announcements will be made via press releases on the website of the Information Services Department (http://www.info.gov.hk/gia/general/today.htm).</p> <p>(iii) All time references are Hong Kong Time.</p>

Submission of Tender:	<p>(1) <u>Paper-based Tendering</u> Tenders must be clearly marked with the tender reference and the subject of the tender on the outside of the envelope (but should not bear any indication which may relate the tender to the tenderer) addressed to the Chairman, Tender Opening Committee, Government Logistics Department, and placed in the Government Logistics Department Tender Box situated at the Ground Floor, North Point Government Offices, 333 Java Road, North Point, Hong Kong before the tender closing time.</p> <p>(2) <u>Electronic Tendering</u> Information about e-tendering is available on the ETB website (https://pcms2.gld.gov.hk).</p> <p>(3) Late tenders or tenders not submitted in accordance with any one of the submission methods specified in (1) or (2) will <u>not</u> be accepted.</p>
Remarks:	<p>(a) The Government of the Hong Kong Special Administrative Region does not bind itself to accept the lowest tender (or the highest combined score for a tender which adopts a marking scheme) or any tender, and reserves the right to negotiate with any tenderer about the terms of the offer.</p> <p>(b) This tender is <u>not covered</u> by the Agreement on Government Procurement of the World Trade Organization (WTO GPA) and will not involve electronic auction.</p> <p>(c) Open tendering is adopted. All interested contractors/suppliers/service providers are invited to tender. The qualifications/conditions for participation and other tender requirements are stipulated in the Terms of Tender in the tender documents.</p> <p>(d) Details of the contract award will be published on the Internet at http://www.reo.gov.hk/en/about/tender.htm</p>

Place for collection of tender documents:	<p>Supplies Section, Unit 711, 7/F, Tower 1, Millennium City 1, 388 Kwun Tong Road, Kwun Tong, Kowloon, Hong Kong.</p> <p>Telephone No. : 3104 2549</p> <p>Fax No. : 2845 8842</p> <p>The tender documents may also be downloaded from the e-Tender Box system at web address: https://pcms2.gld.gov.hk.</p>
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